MEDICATION ADMINISTRATION

(For recording purposes only)



REMEMBER

RIGHT PERSON • RIGHT DRUG • RIGHT DOSE
RIGHT TIME • RIGHT ROUTE

INSERT STUDENT PHOTO HERE

Instructions (table allows for students taking up to 3 medications, 3 times per school day)

- always follow instructions that appear on the pharmacy label on the medication container
- use black pen for all entries
- record name, route and dose of medication/s
- record time of day and initial in relevant box each time medication is administered
- use key when appropriate
- include any emergency medication administered.

A – Absent O – Offsite X – No school P – Parent

N/S – No Supply R – Student Refused

S/A – Self Administration

Student:											Date of Birth:								Class:														
Allergies: P							escri	bing	ј Неа	alth F	Prac	titioner:						Р	Prescribing Health Practitioner Contact Details:										ails:				
Month:												Date																					
Month.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
1. Name of Medication:																																	
Route (eg oral):																																	
Dose:																																	
2. Name of Medication:																																	
Route:																																	
Dose:																																	
3. Name of Medication:																																	
Route:																																	
Dose:																																	

The Queensland Government has established a set of procedures for the collection, use and disclosure of personal information within the Queensland public sector, based on the Information Privacy Principles. The Information Privacy Principles are incorporated into the Queensland Government's Information Privacy.

Form last updated: 7 July 2010